

Doug Leacock
Commissioner, Precinct 1

Scott Haag
Commissioner, Precinct 2



Sherman Krause
County Judge

Kevin Webb
Commissioner, Precinct 3

Jen Crownover
Commissioner, Precinct 4

NOTICE OF MEETING

COMMISSIONERS COURT OF COMAL COUNTY TEXAS

NOTICE is hereby given that a **REGULAR MEETING** of Commissioners Court will be held on **Thursday, September 25, 2025 8:30 AM**, conducted in the Commissioners Courtroom, 100 Main Plaza, New Braunfels, Texas. You may visit our website at **www.co.comal.tx.us** for agenda postings.

Before each regular session will be an invocation and pledges to the flags. All persons in attendance are invited to participate or not at their own personal discretion.

CALL TO ORDER:

8:30 AM ACTION AGENDA:

The following subjects will be discussed, considered, and acted upon:

1. Approve Claims.
[Claims Cover Page.pdf](#)
2. Proclamation Recognizing October 23-31, 2025 as Red Ribbon Week in Comal County.
[09.25.25 Red Ribbon Week.pdf](#)
3. Proclamation recognizing October 7, 2025 as National Night Out in Comal County.
[09.25.25 National Night Out.pdf](#)

WORKSHOP AGENDA:

1. Citizens' Comments. (Citizens' Comments are limited to three minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to Citizens' Comments.).
2. Reports by County Staff and Elected Officials on items of Community interest.

ACTION AGENDA CONTINUED:

4. Discuss and consider approval of the Amendment to Plat of Canyon Lake Hills, Unit No. 3, combining Lots 1611R and 1615, establishing Lot 1611RR and authorize County Judge to sign. (Pct. 1).
[Pct. 1 - Supporting Documents CLH3 Lot 1611RR - W.pdf](#)
5. Discuss and consider final plat approval of Purlsong, Unit 1, accept Construction Bond #EACX4051369 as surety for road construction and storm water drainage improvements, accept 0.255-acres of right-of-way dedication to the public along State Hwy 46, approve variance requests, and authorize Comal County Judge to sign. (Pct. 2).
[Pct. 2-Final Signed Plat-W.pdf](#)
[Pct. 2-Summary Letter and Supporting Documents-W.pdf](#)
6. Discuss and consider accepting Construction Bond #SUR4000751 as surety for the construction of roads and other improvements within Mayfair, Maytown Drive and authorize County Judge to sign. (Pct. 3).
[Pct. 3 - Construction Bond - W.pdf](#)
[Pct. 3 - City Letter and Cost Estimate - W.pdf](#)
[Pct. 3 - Mayfair Maytown Dr Recorded Plat - W.pdf](#)
7. Discuss and consider accepting Construction Bond #4483203 as surety for the construction of roads and other improvements within Mayfair, Parcel E-9N, and authorize County Judge to sign. (Pct. 3).
[Pct. 3 - City Letter and Cost Estimate - W.pdf](#)
[Pct. 3 - Construction Bond - W.pdf](#)
[Pct. 3 - Mayfair E-9N Recorded Plat - W .pdf](#)
8. Discuss and consider approval of a variance to Section 13 of the Facility Use Agreement through the issuance of an Alcohol Permit for Spring Branch Tennis Association for an event on November 9, 2025, and authorize Comal County Engineer to sign.
[2025carshowpermit.pdf](#)
9. Discuss and consider approval of the Tax Assessor-Collector's Monthly Collection Report for Comal County for August 2025.
[2025TAC_AUG_MONTHLY REPORT.docx](#)
10. Discuss and consider approval of Treasurer's Monthly Report for August 2025.
[Treasurers Monthly Report for August 2025.pdf](#)
11. Discuss and consider approval of the Texas Historical Commission FY 2025 Certified Local Government Grant Contract CLG-TX-25-003 and authorize County Judge to sign.
[Grant Contract CLG-TX-25-003_ Comal County.pdf](#)
12. Discuss and consider approval of Chapter 381 Economic Development Incentive Agreement by and between Lefko USA, Inc. and Comal County, Texas, and authorize County Judge to sign.

13. Discuss and consider approval of Texas Settlement Subdivision Participation Forms related to the Secondary Manufacturers Settlement Agreement and authorize County Judge to sign.
14. Discuss and consider approval of Texas Settlement Subdivision Participation Forms related to the Purdue Settlement Agreement and authorize County Judge to sign.
15. Discuss and consider approval of Donation Agreement by and between Citizens Sheriff Academy Alumni of Comal County and Comal County regarding the donation of a K-9 Legacy Statue and authorize County Judge to sign.
[Final_Material_Donation_CSAACC.pdf](#)
16. Discuss and consider approval of Texas Association of Counties Risk Management Pool Liability Program Renewal effective January 1, 2026 and authorize County Judge to sign.
17. Discuss and consider approval of Texas Association of Counties Risk Management Pool Workers' Compensation Program Renewal effective January 1, 2026 and authorize County Judge to sign.
18. Discuss and consider approval of Change Order #1 from The Trevino Group related to the Comal County Mental Health Observation Unit project, funded by the American Rescue Plan Act (ARPA), and authorize County Administrator to execute said Change Order.
[CO_001.pdf](#)
[CO_01_Permit_Delays_Cover.pdf](#)
19. Discuss and consider approval of Change Order #2 from The Trevino Group related to the Comal County Mental Health Observation Unit project, funded by the American Rescue Plan Act (ARPA), and authorize County Administrator to execute said Change Order.
[CO_02 - Copy.pdf](#)
20. Discuss and consider approval of a line-item transfer in Administrative Costs, FROM: Utilities and Contingency, TO: Short Term Disability, Postage/Shipping, and Telephone/Aircard Costs to provide funds for the remainder of 2025.
[09.25.25 AF - 042.pdf](#)
21. Discuss and consider approval of a line-item transfer in various departments, FROM: Contingency - Personnel, TO: Various Salary and benefit lines to provide additional Judicial pay.
[Line-item transfer judicial pay.pdf](#)
22. Discuss and consider approval of a line-item transfer in Indigent Health Care - Program Expenditures, FROM: Ambulatory Surgical Center, TO: Laboratory/Radiology to provide funds for the labs and imaging for the remainder of 2025.
[09.25.25 AF - 113.pdf](#)

23. Discuss and consider approval of a line item transfer in Information Technology, FROM: Consulting & Professional Services, TO: Non-capital Equipment to provide funds for the replacement of video streaming hardware.
[09.25.25 AF - 015.pdf](#)

24. Discuss and consider approval of a line-item transfer in Sheriff, FROM: Hospitalization, TO: Training & Education to provide funds for Basic Peace Officer Course and Law Enforcement training for the remainder of 2025.
[09.25.25 AF - 017.pdf](#)

25. EXECUTIVE SESSIONS:

In accordance with Chapter 551 of the Texas Government Code, Subchapter D, Commissioners Court may convene in a closed session to discuss any of the following items; any final action or vote taken will be in public.

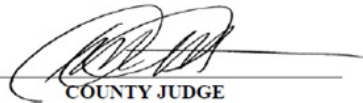
(A) Deliberate and consider the purchase, exchange, lease or value of real property, in accordance with Section 551.072, of the Texas Government Code.

(B) Deliberate issues regarding economic development negotiations in accordance with Section 551.087, of the Texas Government Code.

(C) Deliberate pending/ contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code.

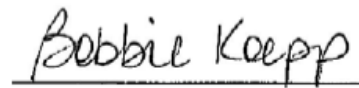
NOTE: Commissioners Court reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered the Open Meetings Act (Chapter 551 of the Texas Government Code)

SIGNED:


COUNTY JUDGE

I, the undersigned, Clerk of the Comal County Commissioners Court do hereby certify that the above Notice is a true and correct copy of said Notice, received and posted on the bulletin board at the Southeast Section of the County Clerks Office, Comal County Courthouse Annex, 150 N. Seguin Avenue, New Braunfels, Texas at a place readily accessible to the general public at all times on September 25, 2025 8:30 AM Said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATE : September 25, 2025


COUNTY CLERK

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the Commissioners Court Office at 221-1107 at least two (2) days prior to the meeting so that appropriate arrangements can be made.